



**VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN**

Approved by AICTE, New Delhi & Affiliated to JNTUK, Kakinada

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# **Administrative Audit**

## **Academic Year 2020-21**



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

Administrative Audit Summary Sheet

Academic Year: 2020-21

Date: 12/4/2021

S. No.	Audit aspects	Audit Observations	Current Values / % Compliance		
			Yes	No	%
1	Vision & Mission of the institution and Governance	Frame work for evolution & review of Vision, Mission statements	Yes	No	100
2		Frame work for continuous improvement of the governance with involvement of various apex bodies	Yes	No	100
3	Student & Faculty ratio as per norms	Student teacher ratio as per AICTE norms	Yes	No	100
4		Teacher cadre ratio(1:2:6) - improvement over previous year	Yes	No	80
5		Existence of Qualified and Experienced Teaching faculty	Yes	No	100
6	Availability of Infrastructure and facilities	Availability of Classrooms - during current year	Yes	No	100
7		Availability of Laboratories - during current year	Yes	No	100
8		Maintenance of Laboratory Equipments - during current year	Yes	No	-
9	Student Welfare	Existence Fee Reimbursement policy for students	Yes	No	100
10	Staff Welfare	Professional body membership fee reimbursed - current year	Yes	No	100
11		Performance appraisal conducted for teaching and Non teaching staff - current yr.	Yes	No	100
12		Grievance redressal	Yes	No	100
13	Facilities to students	Collection of books, manuscripts, special reports or any other knowledge resources for library enrichment	Yes	No	100
14		E-journals, E-books, database availability	Yes	No	100
15		Availability of digital library with remote access	Yes	No	100
16		Usage of library by faculty, students	Yes	No	100
17		Does the institute have facility for sports	Yes	No	100
18		Awards and medals achieved in sports events	Yes	No	-
19		Whether Institute frequently updated its IT facilities	Yes	No	100
20		Availability of Bandwidth of Internet	Yes	No	100
21	Budget & Expenses	Budget for Cur. Yr. & actual exp.for prev. Yr. in respect of -	Cur. Yr.Bud.	Prev. Act.	
22		1. Access to Library and Library automation - Rs.'000	3,70,000/-	2,13,977/-	
23		2. Maint. of existing infrastr. - Rs.'000	31,25,000/-	6,505,612/-	
24		3. Upgradation of IT infrastructure - Rs.'000	9,50,000/-	3,422,219/-	
25		4. Maint. and updation of Academic support facilities - Rs.'000	25,45,000/-	32,460,238/-	
26		5. Maint. of Sports facilities and augmentation - Rs.'000	-	11,90451/-	
27		6. Faculty Professional development - Rs.'000			
28		7. Green initiatives and waste management - Rs.'000	45,000/-	47,811/-	
29		8. Alternate energy sources - Rs.'000	14,00,000/-	22,50,014/-	
30		9. In-house Student Scholarships - Rs.'000			

Auditors specific Observations -

S.No.	Observation
1	Maintainence of Laboratory equipments not adequate due to COVID-19
2	Attention is required in sports facilities.
3	Lack of Improvement in Green initiatives due to COVID-19
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Dean IQAC

DEAN-IQAC  
Vignan's Institute of Engineering For Women  
K.J. Peta, VSEZ Post,  
Visakhapatnam-49.



Principal

PRINCIPAL  
Vignan's Institute of  
Engineering For Women  
K.J. Peta, VSEZ Post,  
Visakhapatnam-49